



**NOTIFICATION TO ATTEND MEETING OF THE FINANCE SPC**

**TO BE HELD IN THE COUNCIL CHAMBER, CITY HALL, DAME STREET, DUBLIN 2.  
AND VIA ZOOM**

**ON THURSDAY 18 MAY 2023 AT 2.30 PM**

**WEBCASTING NOTICE**

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**AGENDA**

**THURSDAY 18 MAY 2023**

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Framework

- 5 Presentation by Spacehive on Civic Crowdfunding Update - Frank Kibble - presentation will be forwarded to Members after meeting.
- 6 Presentation by Fáilte Ireland on Dublin Tourism Spend - Paul Keeley - presentation will be forwarded to Members after meeting.
- 7 Report on Real Time Spending Data in Dublin City by Smart Dublin - presentation agreed for future meeting. **16 - 27**
- 8 Signed minutes of Audit Committee Meeting of 1st December 2022 **28 - 33**
- 9 AOB
- 10 Next meeting 21st September, 2023.

**Finance Strategic Policy Committee**

**Draft Minutes of Meeting Held 16<sup>th</sup> March 2023**

**The Chair asked the Members if they might use a ‘cúpla focal’ during the meeting for Seachtain na Gaelige**

**1. Draft Minutes of the Finance SPC meeting held on 19<sup>th</sup> January 2023.**

The draft minutes were proposed by Aidan McSweeney and seconded by Cllr. Anthony Connaghtan.  
The minutes were adopted.

**2. Matters Arising.**

The Chair asked, on behalf of Jackie O’Reilly in Ballymun Area Office, if there were any members interested in meeting one of the groups, benefiting from the BSRF, to please advise and arrangements would be made for a visit.

**3. Correspondence.**

Noted

- a) Letter to Chair of Planning and Urban Form SPC re Application and use of Development Contributions Report 27/02/23
- b) Letters to Chairs of 5 Area Committees re Application and use of Development Contributions Report 27/02/23
- c) Letters to Finance Representative of Political Parties re Accommodation Charges
- d) Letters to An Taoiseach and Government Department re Ballymun Social Regeneration Fund 28/02/23
- e) Letter to Paul Keeley, Fáilte Ireland re Dublin Tourism Spend and invite to attend next SPC 01/03/23
- f) Replies from Finance Representatives of Political Parties re Accommodation Charges
- g) Replies from Ministers re Ballymun Social Regeneration Fund
- h) Reply from Minister O’Brien re Housing Rent Arrears and Enactment of legislation 15/02/23
- i) Reply from Office of the Attorney General re Request to attend next meeting of the SPC 12/01/23
- j) Reply from Minister McGrath re Commission on Taxation and Welfare 17/01/23
- k) Reply from Paul Keeley, Fáilte Ireland, re Dublin Tourism Spend and invite to attend next SPC 080323

**4. Report on Rates Debtors at 31<sup>st</sup> December 2022**

Noted.

Anthony O’Donoghue, Senior Executive Officer, Rates Office, updated the Committee on the status of commercial rates arrears at the 31<sup>st</sup> December 2022 with tables and data showing:

- Commercial rates funding
- Rates Collection Performance Y2018 – Y2022
- Covid -19 and financial support

- Level of arrears during the period 2018 – 2022
- Age Profile of the 2022 arrears
- Analysis of the 2022 arrears accounts
- Analysis of the 2022 arrears by rate description category
- 2022 arrears schedule status
- 2022 arrears by Electoral Area
- Conclusion

Members commented on the collection of rates arrears being remarkable in the aftermath of Brexit and Covid and asked if there were any plans to introduce on line payments. Anthony advised the Members that Online Payments is an ongoing project. Members asked for reasons for Write-Offs and Anthony explained that they would apply as a result of vacancy or demolition but that there was specific criteria to be met. Kathy advised that the arrears figure of €30.7 at the start of January 23 has been reduced to €24.6m as of March 23 when the report was prepared and that the collection for 2023 was on target.

#### **5. Presentation on Submission of Dublin City Council to the Review of Baseline Local Government Funding – Kathy Quinn**

Noted.

Kathy gave a PowerPoint presentation on the proposed submission, requested by the Department of Housing Local Government and Heritage, who are commencing a review of baseline local government funding. (Terms and Conditions of the Review to be circulated to local authorities after the initial meeting on 9<sup>th</sup> March and to be concluded in late April). If agreed the document would be submitted.

The report highlighted

- the unique role of Dublin as the driver of the national economy
- the importance of tourism with Dublin being the gateway to the country - Dublin Airport and Dublin Port
- the importance of a good quality of life in our City when we are trying to attract international business
- The failure of the current funding model for Dublin – when LPT was introduced it was seen there would be extra funds which is not the case – it simply replaces other funding – extra funds have not been generated
- Continuing impacts of Covid on the City's economy
- Ability to deal with inflation without reducing vital services
- The future of Dublin City

Members commented that, in order to make our submission stronger, we might highlight the following in the submission:

- The increase in the population of 20% since 2006, and need for increased services
- Dublin being disadvantaged after the introduction of LPT which has not benefitted the citizens of Dublin but is responsible for our funding problems
- Current funding system unfair – consider showing that over the past 3 to 5 years the value of LPT attributed to DCC and the gap in funds which is not being passed on but substituted for other grants

- The report might specify what funding changes DCC would be happy with and the requirements for the city over the next few years.
- Important to note that the SPC has tried to introduce additional funding through requests for the introduction of Hotel Bed Tax etc
- Consider if a recommendation could be made around abolishing the LPT basic rate variation
- Give greater consideration to what the Council *has control over* such as Planning in the Docklands for example and lack of apartments which can generate more LPT and business more rates etc.
- The response of DCC to the survey on funding issued to the CE's of the local authorities by the Department of Housing

Kathy advised Members to have any comments for the submission returned by next Tuesday 21<sup>st</sup> March.

The Chair thanked the staff for the huge amount of work put into the report

#### **Agreed to:**

- Write to the Department stressing the importance of the Elected Members being represented on the Baseline Review Committee.
- Table to reflect the funds that came to Dublin via LPT in the submission showing the gap in funding not being met
- Share the Dublin City Council Submission with other Local Authorities.

#### **AOB**

- Request Smart Dublin to attend our next SPC when Fáilte Ireland will present to the Committee on Tourism Spend in Dublin City.
- The Chair thanked Christian Kavanagh, on his departure from Dublin City Council, for his contribution to the administration work of the Committee and welcomed Zoe Flood who will be joining the Secretariat Team.

**Next meeting:** Thursday, 18<sup>th</sup> May, at 2.30pm

**Signed:** Councillor Séamas McGrattan  
Chairperson

**Date:** 20<sup>th</sup> March, 2023

#### **Members Present**

Cllr Séamas McGrattan  
Cllr Dermot Lacey  
Cllr Daryl Barron  
Cllr Mary Callaghan  
Cllr Anthony Connaghan  
Cllr Alison Gilliland  
Cllr Christy Burke

Cllr Paddy McCartan  
Cllr Daithi De Roiste  
Cllr Darcy Lonergan  
Alan Robinson, Docklands Business Forum  
Sohini De, Dublin Chamber of Commerce  
Aidan Sweeney, IBEC  
Dr. Caroline McMullen, DCU  
Philip O'Callaghan, PPN  
Eric Fleming, ICTU

**Officials**

Kathy Quinn, Head of Finance  
Fintan Moran, Executive Manager, Finance  
Enda Currid, Senior Executive Officer, Finance  
Anthony O'Donoghue, A. Senior Executive Officer, Finance  
Mary Curran, Finance Secretariat  
Sophie Kelly, Finance Secretariat  
Christian Kavanagh, Finance Secretariat  
Zoe Flood, Finance Secretariat

**Apologies**

Cllr. Nial Ring

DRAFT



30<sup>th</sup> March 2023

Cllr Séamas McGrattan  
Dublin City Council  
Finance Department  
Block 1  
Floor 8  
Civic Offices  
Dublin 8

Reference number: DOT-TV-01666-2023

Dear Cllr McGrattan

Thank you for your letter of 10 February in relation to local government funding and the recent report prepared for Dublin City Council's Finance Strategic Policy Committee on the matter.

Ensuring a sustainable and adequate level of funding for all local authorities to deliver services is a pressing issue for Government. As you are aware the system of funding local government in Ireland is a complex one, with local authorities deriving their income from a range of sources including commercial rates, charges for goods and services provided, Local Property Tax (LPT) and grants from various government departments and state agencies for both Current and Capital purposes.

A review of LPT baseline funding is now well underway. I am informed the Department of Housing, Local Government and Heritage have set up a working group which includes both executive and elected member representation from local authorities. The objective of the review will be to recommend a set of major indicators which may be used to allocate available funding to local authorities in a fair, equitable and transparent manner. It is intended to conclude the work of this group by the end of May 2023, and to bring recommendations to the Minister shortly thereafter.

As part of this review, a consultation has commenced and the views from Dublin City Council would be welcomed in this regard. In addition, I am informed that any previous reviews and studies in this area, including the report commissioned by Dublin City Council's Finance Strategic Policy Committee, will be assessed and considered by the working group in the course of this review.



Any proposed changes to the current model will need to take into account the needs and resources of all local authorities, including those who have less ability to raise income locally. This will need to be considered also within the parameters of the national fiscal and budgetary situation, and any competing priorities presenting themselves at a national level.

I would like to thank you for your continued constructive engagement on these important issues.

Yours sincerely

Leo Varadkar, T.D.  
Taoiseach





Comhairle Cathrach  
Bhaile Átha Cliath  
Dublin City Council

Oifig an Cheannasaí Airgeadais, An Roinn Airgeadais,  
Oifigí na Cathrach, An Ché Adhmaid, Baile Átha Cliath 8, Éire

Office of the Head of Finance, Finance Department,  
Civic Offices, Wood Quay, Dublin 8, Ireland  
T. 01 222 2102/3 E. [finoff@dublincity.ie](mailto:finoff@dublincity.ie)

Fiona Quinn  
Assistant Secretary,  
Local Government Division,  
Department of Housing, Local Government and Heritage,  
Newtown Road,  
Wexford.

31<sup>st</sup> March, 2023.

Dear Fiona,

I refer to my correspondence of 21<sup>st</sup> December 2022 (copy attached), advising of the Finance SPC member's interest in participating in the Baseline Review. I also attach correspondence of 24<sup>th</sup> February 2023 (copy attached) requesting details of the Membership and ToR of this group.

I would be obliged if you might forward details of same at your earliest convenience.

Yours sincerely

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**Clr Séamas McGrattan**  
**Chairperson**  
**Finance Strategic Policy Committee**  
**Dublin City Council**

## Mary Curran

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**From:** Minister O'Brien Office <ministerobrien-housing@corr.cloud.gov.ie>  
**Sent:** 02 May 2023 15:41  
**To:** finoff@dublincity.ie  
**Subject:** HPLG-MOBO-00730-2023  
**Attachments:** HPLG-MOBO-00730-2023.msg

Oifig an Aire

Office of the Minister

2nd May 2023

RE: HPLG-MOBO-00730-2023

Dear Ms. Curran

Thank you for writing Minister Darragh O' Brien with regards to the Ballymun regeneration programme. As you have articulated the programme spanned a long number of years, with Departmental funding first arising in 1999. This substantial programme, which comprised 24 projects, is now complete.

The Ballymun programme represents the largest regeneration initiative undertaken in the State and the Social regeneration funding for community initiatives in Ballymun was provided by the Department up to and including 2020.

The State's investment resulted in almost 2,000 new replacement homes being constructed for the former residents of the original flat blocks. An additional 1,350 homes were provided via private sector investment.

With the physical regeneration programme now complete, it is not possible to continue to provide Exchequer funding for the social regeneration programme. However my Departmental officials in the Social Housing Delivery teams have been in discussion with Dublin City Officials Mr. Derek Kelly and Ms. Jackie O'Reilly, in regard to an allocation of monies that was agreed with An Taoiseach Martin.

Following those meetings, Dublin City Council are developing some potential programmes of work that could be completed in Ballymun and within a Social Housing context.

My Departmental Officials will continue in these discussions re Ballymun and I have no doubt that the Dublin City Council officials will keep you updated regarding any development.

Yours sincerely,

**Niamh Redmond**  
Private Secretary

## Mary Curran

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**From:** Jackie O'Reilly  
**Sent:** 05 May 2023 20:03  
**To:** finoff@dublincity.ie; Derek Kelly  
**Cc:** Martina Kelly  
**Subject:** RE: Ballymun Social Regeneration Fund

Dear Mary,

In relation to the attached I can advise that both myself and Derek met with officials from Dept. of Housing in March following a proposed commitment of up to €2million (which should be also matched by DCC from our Capital budget) from An Taoiseach Martin following a visit to Ballymun in relation to the Ballymun Brighter Future Report commissioned by DCC. This report highlighted specific recommendations some similar to programmes or extension to programmes under the Ballymun Social Regeneration Fund (SRF) in particular Education and Early Intervention. However at the meeting we were informed that any proposed projects under this fund should be associated to Social or Affordable housing projects. Therefore on my view this fund will not facilitate the funding of any of the SRF projects in the future, therefore the SRF of €1.7 million will continue to be expected by the North West Area Committee Members and the fund recipients in order for them to continue the programmes or services provided.

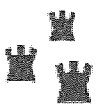
The North West Area Joint Policing Committee members (DCC Officials, NWAC members and 3 NWA TD's met recently to discuss the proposed offer of the €2 million fund as they had not envisaged that any offer of additional money would be ring-fenced for social or affordable housing. They will be responding to An Taoiseach & Minister O'Brien in the coming week or so.

This fund is a totally separate ask to that made by Cllr. Mc Grattan in his letter as chair of the finance SPC. I am available to discuss if required.

Regards,  
Jackie O Reilly

*Please note that while I may contact you outside of core working hours I do not expect you to respond outside of your working hours. #RightToDisconnect*

**Jackie O Reilly | Bainisteoir Ceantair (Baile Munna) / Area Manager(Ballymun) |**  
Ceantar an Iarthuaiscirt | Comhairle Cathrach Bhaile Átha Cliath, Ionad Cathartha Bhaile Munna, An tSráid Mhór, Baile Munna, Baile Átha Cliath 9  
**North West Area | Dublin City Council, Ballymun Civic Centre, Main Street, Ballymun, Dublin 9**  
P: +353 1 222 5739 | F: +353 1 862 1056 | E: [jackie.oreilly@dublincity.ie](mailto:jackie.oreilly@dublincity.ie) | [www.dublincity.ie](http://www.dublincity.ie)



Comhairle Cathrach  
Bhaile Átha Cliath  
Dublin City Council

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**From:** finoff@dublincity.ie <finoff@dublincity.ie>  
**Sent:** Wednesday 3 May 2023 11:18  
**To:** Derek Kelly <derek.kelly@dublincity.ie>; Jackie O'Reilly <jackie.oreilly@dublincity.ie>  
**Subject:** Ballymun Social Regeneration Fund

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Minister Darragh O'Brien T.D.,  
Department of Housing, Local Government and Heritage  
Custom House,  
Dublin 1.

9<sup>th</sup> May, 2023.

**Re: Ballymun Social Regeneration Fund**

Dear Minister O'Brien,


Thank you for your correspondence dated 2<sup>nd</sup> May, 2023 on the matter of monies needed for the Ballymun Social Regeneration Fund, as raised by me in previous correspondence.

The investment by the State in Ballymun, through the Ballymun Regeneration Project, is acknowledged and was a vital catalyst in commencing a programme of change for the area. Your correspondence references that the programme is complete, which I suggest might be more nuanced in that a physical building programme may be complete but the social, community and economic programme continues and requires funding.

The funding provided by then, An Taoiseach Martin, arising from the Ballymun Brighter Future Report is most welcome although my understanding is that your Department has indicated that the €2m committed must be associated to Social or Affordable Housing Projects. It is worth noting that the Ballymun Brighter Future Report highlighted specific recommendations, some of which are similar to programmes or extension to programmes provided under the Ballymun Social Regeneration Fund (SRF). This is particularly the case with regard to education and early intervention. The newly committed funding of €2m then, while welcome, will not fund any of the Ballymun Social Regeneration Fund projects from 2024 and into the future. As expressed previously, there is considerable risk to the continuing provision of €1.7 million from Dublin City Council owing to budgetary constraints. It must be said that there is universal support for the projects from the North West Area Committee Members and indeed the fund recipients for the programmes and services to continue.

Your correspondence references the building of homes across public and private tenures for 3,350 families. The monies assigned to such a large investment in the built environment require an appropriate investment in the social, community and economic environment so as to enable Ballymun to achieve its full potential as a great neighbourhood and place to live. And so I ask again that you reconsider this matter and provide exchequer funding in the amount of €1.7m from 2024 for the many worthwhile and valuable social and community services currently funded by Dublin City Council through the Ballymun Social Regeneration Fund.

Yours sincerely

A handwritten signature in black ink, reading "Séamas McGrattan". The signature is written in a cursive style with a large initial 'S'.

---

Cllr Séamas McGrattan,  
Chairperson Finance Strategic Policy Committee  
Dublin City Council



Oifis an Cheannasaí Airgeadais, An Roinn Airgeadais  
Oifigí na Cathrach, An Ché Adhmaid, Baile Átha Cliath 8, Éire

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Civic Offices, Wood Quay, Dublin 8, Ireland

T. 01 222 2102/3 E. [finoff@dublincity.ie](mailto:finoff@dublincity.ie)

## Report to the Finance Strategic Policy Committee

### Update on the development of Dublin City Council's Social Value Framework

#### Background

Dublin City Council adopted Community Wealth Building (CWB) principles at the City Council meeting held in October 2021. This followed the consideration of CWB by the Finance SPC and its recommendation to the Council that this approach be followed. Since then a steering group has been established who are progressing an eighteen month implementation plan. The Centre for Local Economic Strategies (CLES) were engaged by DCC to assist following a public tender process. The key objectives of the CWB implementation plan are:

- To strengthen the City Council's strategic capacity to act and deliver
- To build confidence by using pilots and area based actions to demonstrate the model
- To build understanding
- To embed Community Wealth Building within the corporate approach of the City Council and
- To develop a social value framework for Dublin City Council

#### Draft Framework

The CWB steering group held three workshops at which a draft social value framework was developed. The methodology applied involved the initial mapping of existing priorities. Workshop 1 concentrated on developing focus, structure, rationale and high level goals. Workshop 2 focused on honing high-level goals, developing things Dublin City Council needs to do to realise high-level goals or things to look out for in spending decisions. Workshop 3 then gave time to the further breaking down of high-level goals into overarching objectives.

#### Councillor Workshops

Two workshops were held for councillors to become familiar with the draft social value framework and provide an opportunity for input and comments. The workshops were held on 24<sup>th</sup> and 26<sup>th</sup> April via zoom. A note of each meeting is attached. It is intended that issues raised at the meeting will be incorporated as much as possible into the final social value framework document. Specific queries raised by councillors were subsequently responded to.

## **Rationale for a Social Value Framework**

The rationale for or purpose of a Social Value Framework is to have a clear articulation of the wider outcomes that DCC wishes to achieve throughout its spending and decision making. This includes the commissioning and procurement of services and assets. It also applies to decisions and approaches taken in relation to employment and recruitment. It is highly relevant in the area of asset management and also in respect of grants made / awarded by DCC. The framework sets out the means through which wider stated outcomes can be realised and is for use by all those with responsibility for spending money and making decisions. Ultimately a Social Value Framework will enable DCC to demonstrate the Community Wealth Building impacts of spending and decision making choices.

## **Next Steps**

The CWB Steering Group and CLES are working at finalising the framework, taking account of the many suggestions and comments made at the councillor workshops. It is intended that the final document will be presented to the July City Council meeting.

**Kathy Quinn**  
**Head of Finance**

**11<sup>th</sup> May 2023.**

Oifis an Cheannasaí Airgeadais, An Roinn Airgeadais  
Oifigí na Cathrach, An Ché Adhmaid, Baile Átha Cliath 8, Éire

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Civic Offices, Wood Quay, Dublin 8, Ireland

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## Report to the Finance Strategic Policy Committee

### Report on Real Time Spending Data in Dublin City

The Smart Cities Unit and the Economic Development Office have recently issued a PIN notice on eTenders (attached for your information). This is a market consultation to ascertain the type of economic data that is available at a local level that could help inform local authorities in their decision making. We are collaborating with the LGMA with a view to setting up a national framework of data providers that all local authorities can avail of. The evaluation meeting of the responses were held on the Tuesday, 9<sup>th</sup> of May 2023. The panel consisted of representatives from LGMA, Dublin City Council, Waterford City & County Council, Limerick City & County Council, National Town Centre and Mayo County Council. The market engagement notice will hopefully help us to better understand the type of offerings that are available on the market. We hope to initiate a procurement process in the coming months to progress. We will keep the SPC updated on the progress.

#### **Background:**

Local Government across Ireland plays an important role in the delivery of public service at a local level, and leads economic, social and community development. Across Ireland there are 31 Local Authorities providing hundreds of services ranging from roads; planning; housing; economic and community development; environment, recreation, and amenity services; libraries and fire services.

Local Government shapes development through the following plans:

- 1) Development Plans which set out how the Local Authorities will develop to meet the needs of all residents, workers and visitors.



- 2) Local Economic and Community Plans which set out six-year plans with the objectives and actions needed to promote and support the economic development and the local and community development of the relevant Local Authority area, both directly and in partnership with other economic and community development stakeholders.
- 3) Regional Enterprise Plans which contain agreed 'Strategic Objectives' for enterprise development, accompanied by a time-bound set of actions to deliver the objectives.

Local economic development decisions and plans should be evidence based and data driven. For example the [Dublin Economic Monitor](#) - a joint initiative on behalf of the four Dublin local authorities, uses local level data to track Dublin's economic performance in retail, hospitality, the labour market, the property market, transport & travel and business sentiment on a quarterly basis

There is an increasing need for timely data to measure, plan and monitor economic development at a local authority level. This data is not limited to but may include

- Historic and real-time economic performance data on retail spend by sectors, tourism vs non-tourism spend, footfall, sentiment analysis, event analysis, local employment & sectors/clusters, skills, wage data, commute methods/distances, business demography, venture capital, start-ups, deprivation, concert tickets etc.

On behalf of the sector and in partnership with the LGMA, Dublin City Council is leading an engagement process to assess the nature of market data offerings that can enhance our understanding of the performance of local economic development across Ireland.

**Jamie Cudden**  
**Smart Cities Programme Manager**  
**Dublin City Council**

11<sup>th</sup> May, 2023.

**PRIOR INFORMATION NOTICE (PIN)**  
*with the purpose of inviting*  
**MARKET CONSULTATION**  
*for the provision of*

**ECONOMIC DATA AND INSIGHTS FOR THE LOCAL GOVERNMENT SECTOR**

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**PRIOR INFORMATION NOTICE (PIN)**

*with the purpose of inviting*

**MARKET CONSULTATION**

*for the provision of*

**ECONOMIC DATA AND INSIGHTS FOR THE LOCAL GOVERNMENT SECTOR**

**INTRODUCTION**

Local Government across Ireland plays an important role in the delivery of public service at a local level, and leads economic, social and community development. Across Ireland there are 31 Local Authorities providing hundreds of services ranging from roads; planning; housing; economic and community development; environment, recreation, and amenity services; libraries and fire services.

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Local economic development decisions and plans should be evidence based and data driven. For example the [Dublin Economic Monitor](#)- a joint initiative on behalf of the four Dublin local authorities, uses local level data to track Dublin's economic performance in retail, hospitality, the labour market, the property market, transport & travel and business sentiment on a quarterly basis

There is an increasing need for timely data to measure, plan and monitor economic development at a local authority level. This data is not limited to but may include

- Historic and real-time economic performance data on retail spend by sectors, tourism vs non-tourism spend, footfall, sentiment analysis, event analysis, local employment & sectors/clusters, skills, wage data, commute methods/distances, business demography, venture capital, startups, deprivation, concert tickets etc.

On behalf of the sector and in partnership with the LGMA, Dublin City Council is leading an engagement process to assess the nature of market data offerings that can enhance our understanding of the performance of local economic development across Ireland.

**PRIOR INFORMATION NOTICE (PIN)**  
*with the purpose of inviting*  
**MARKET CONSULTATION**  
*for the provision of*

**ECONOMIC DATA AND INSIGHTS FOR THE LOCAL GOVERNMENT SECTOR**

**SURVEY QUESTIONNAIRE**

*Please provide as much detail as possible*

**Information for Respondents**

**Response Process and Format**

Interested parties are required to respond by completing this questionnaire and submitting it through the eTenders messaging facility by [REDACTED] 2023.

Please note that if there is a discrepancy between the word and PDF versions of this document, the PDF version will take precedence.

**Please note that this is not a call for competition and no tender documents are available at this stage. Also, the process will not be utilised in order to preclude any future competition to be conducted by Dublin City Council.**

Without prejudice to competition in the market places, the purpose of this Market Consultation will be to examine and consider the various **technical and commercial options** which might present themselves through a competitive tender process to be advertised in the near future.

The Market Consultation may also assist Dublin City Council in the development of the procurement strategy for any subsequent competition.

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## ECONOMIC DATA AND INSIGHTS FOR THE LOCAL GOVERNMENT SECTOR

### Contact Details

Company Name: Dublin City Council

Contact: via e-tenders messaging system

### Completion

Please complete this questionnaire in its electronic format. Interested Parties **must** complete the questionnaire in order to be considered for the consultation process.

### Queries

This market consultation exercise seeks to gather information and the Council encourages respondents to provide feedback through clarifications on this notice and questionnaire.

All clarifications regarding this Market Consultation exercise must be submitted through the Irish Government Procurement Opportunities Portal [www.etenders.gov.ie](http://www.etenders.gov.ie) (RFT ID: [REDACTED]) as a specific question.

Responses will be circulated to those tenderers that have registered an interest in this notice on [www.etenders.gov.ie](http://www.etenders.gov.ie). The details of the person making a query will not be disclosed when circulating the response.

All queries must be submitted before [REDACTED] 2023 @ [REDACTED] GMT to enable the issue of responses to all interested parties.

### Clarifications and Meetings

As part of this market consultation, DCC may seek clarifications from some participants that submit responses. DCC may also seek meetings with some participants in order to fully understand the participants' response.

### Return

Interested parties must respond by [REDACTED] GMT on [REDACTED] 2023 through the eTenders messaging facility. All responses must be marked **'PIN for Market Consultation "ECONOMIC DATA AND INSIGHTS FOR THE LOCAL GOVERNMENT SECTOR"'**

and should contain your response to the Survey Questionnaire attached to this eTenders notice.

### General Information

The respondents should note that the responses will not be considered as expressions of interest in any way, and whichever approach is chosen by the Council, there will be no impact of this exercise on the participant's evaluation in any subsequent procurement process.

The Council reserves the right not to progress the project or any procurement process.

The purpose of this exercise is to help inform the Council of an appropriate structure for any future procurement and to ascertain interest from potential 3rd party partners/tenderers.

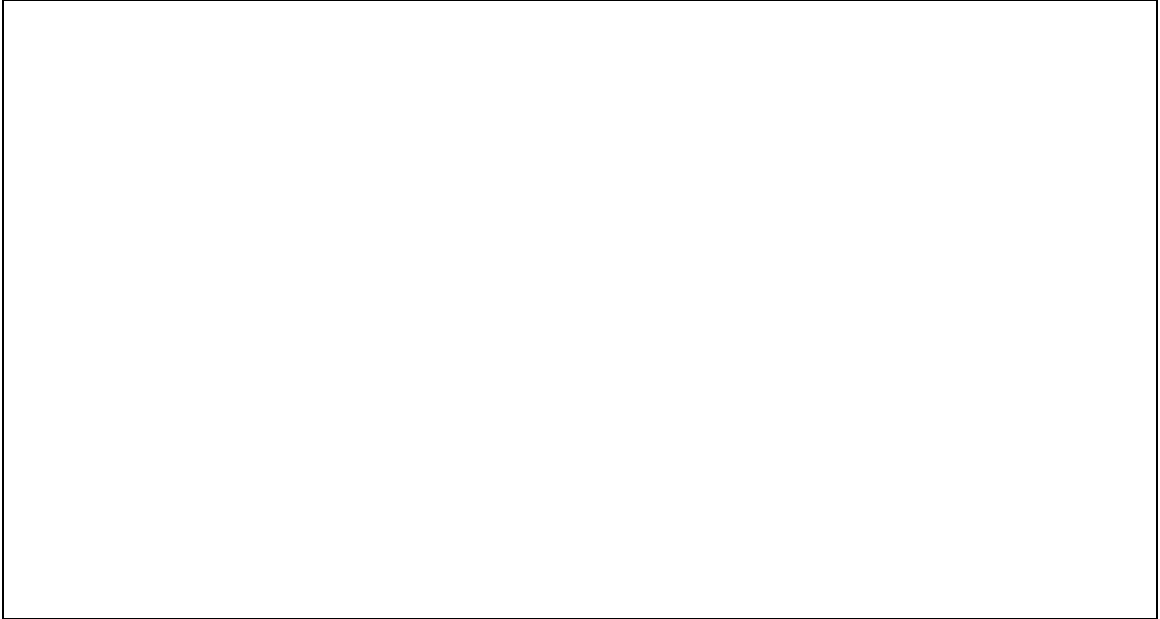
Please note that comments received will be treated in the strictest confidence by the Council but may be subject to disclosure under the Freedom of Information (FOI) Act. Accordingly, respondents should indicate clearly in their responses any information contained therein that should be considered as commercially sensitive and respondents must specify the reasons for its confidentiality or commercial sensitivity. The Council will, where possible, consult with respondents about confidential or commercially sensitive information so identified before making a decision on a FOI request received.

## Respondents Information

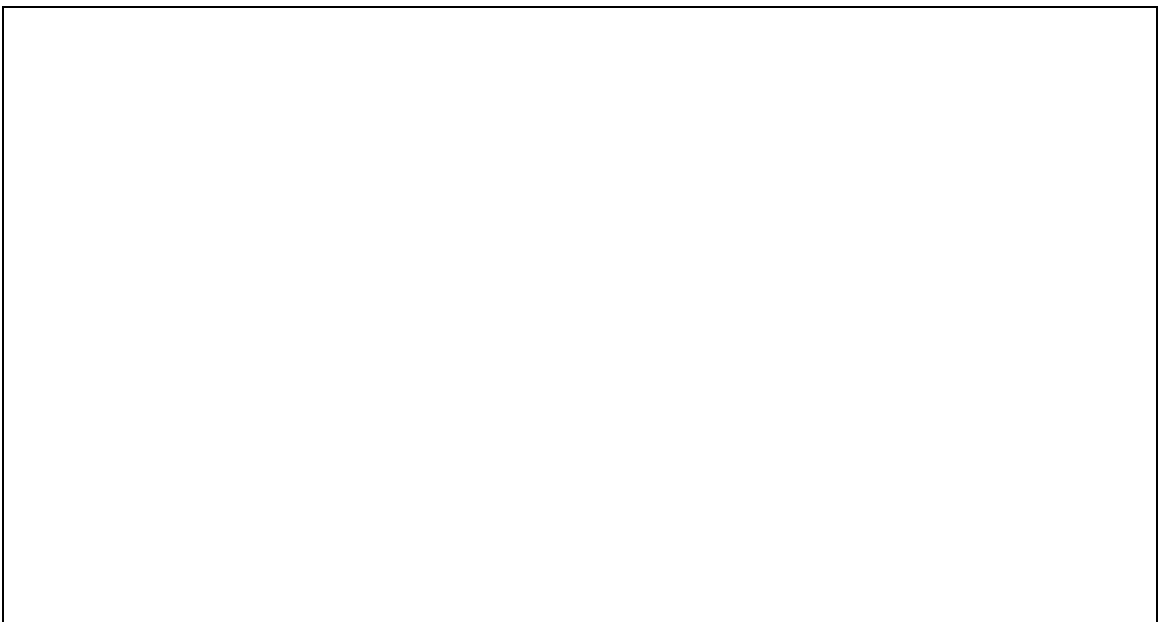
<b>Full Name of Respondent (Company/Individual)</b>	
<b>Address</b> <i>(please include website address if applicable)</i>	
<b>Contact Name</b>	
<b>Contact Telephone Number</b>	
<b>Contact Email Address</b>	
<b>Other Contact Information</b>	



- 1. Please tell us about you/your company - when it was established, the number of employees, your core business, the range of services you provide, your suitability to deliver better data and/or insights on local economic performance and any other relevant information.**



- 2. What is your company's experience in providing economic data and/or insights in a government / public sector context. Please reference how you have or intend to provide this service to the Irish market at a local level in both rural and urban settings. Please provide some concrete examples?**

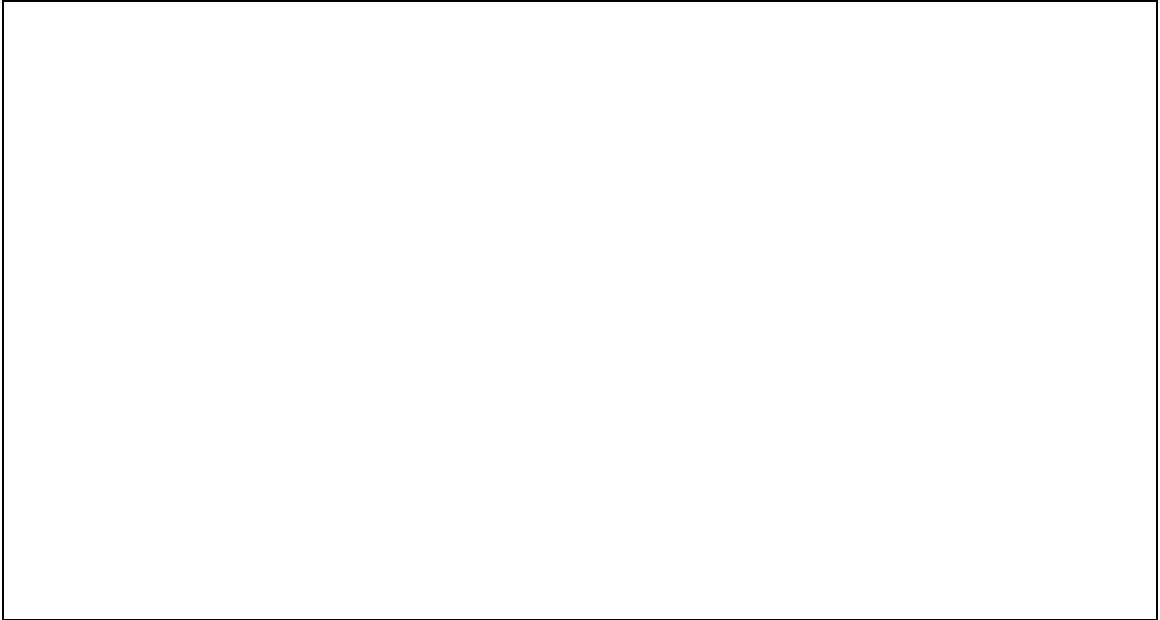


- 3. Detail the data offerings that you/your company propose to deliver. What type of data time series do you offer and how often is this refreshed / updated?**

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- 4. Outline the range of additional services relevant to measuring local performance that you/your company could offer to the local authority sector?**


- 5. What is your understanding of how the Irish LA sector currently uses data and insights for measuring Local Economic Performance? And how would your offering enhance this?**



- 6. Please include any other relevant information that you/your company feel should be shared with Dublin City Council at this stage. What commercial/partnership arrangements would you envisage being in place to supply your data/services?**



**Dublin City Council Audit Committee**

**Minutes of Meeting held on 1<sup>st</sup> December 2022 at 9.00 a.m.  
Richard O'Carroll Room.**

**Attendance:**

**Members**

Ms. Louise Ryan, Trinity College Dublin, Chairperson (LR)  
Mr. Johnny McElhinney, Docklands Business Forum (JMcE)  
Mr. Nathy Walsh, Institute of Public Administration (NW)

**Via MStTeams**

Councillor Naoise Ó Muirí (Cllr. NOM)  
Councillor Daryl Barron (Cllr. DB)

**Apologies**

Councillor Nial Ring (Cllr. NR)  
Prof. Diarmuid Hegarty Dublin Chamber (DH)

**Officials:**

Mr. Owen Keegan, Chief Executive (OPK)  
Ms. Kathy Quinn, Deputy Chief Executive (KQ)  
Mr. Paddy Brennan, Head of Internal Audit (PB)  
Ms. Ailish McCarthy, Staff Officer, Internal Audit (AMcC)

**Invited Attendees:**

Dennis Keeley (DK) – Chief Fire Officer – DFB for item 3 on agenda  
Una Joyce – Senior Executive Officer – DFB for item 3 on agenda  
Eileen Quinlivan - Assistant Chief Executive – Corporate Services, Transformation and Human Resources. (EQ) - for item 4 on agenda  
Brendan Ralph (BR) – Senior Executive Office - Corporate Services - for item 4 on agenda

- 1. Minutes of Audit Committee meeting held on 15<sup>th</sup> September 2022 and update on Actions arising**
  - a.** The minutes were agreed.
  - b.** Update on Actions:

**Appendix A: Actions agreed at Audit Committee meeting on 15<sup>th</sup> September 2022.**

**Action 1 - EPSO to provide an update to the committee on the outcome of the five live applications.**  
This information will be available for March 2023 meeting.

**Action 2 – The AC to receive an update at a later date on the management of risk in DCC.**  
Update will be provided in 2023.

**Action 3- The committee will receive an update on movement from the 2017 to current project cost re R08/22.** The E&T Department circulated a report in relation to movement in Capital Costs from 2018 to Current Project Costs.

**Action 4 - Cost of homeless accommodation per person per night to be provided to the AC.**

The DRHE provided a report on the cost per night of the various accommodations.

**Action 5- Coilín O'Reilly, ACE in Housing and Community Department to be invited to the next AC meeting to report on the outstanding recommendations in the Housing Department.**

Coilín O'Reilly will attend the AC meeting in March 2023 to report on outstanding Housing recommendations.

**Action 6- Follow up with the auditors and the Housing Department as to why financial information was not provided to the auditors during audit R07/22.**

The Housing Department have confirmed that the financial information referred to i.e. supporting spreadsheets for calculations for the Cost Benefit Analysis as part of Economic Appraisal, Assessment of Options & Viability Analysis Report were not provided by the consultants who completed the report in the first instance and therefore the Housing Department were unable to make them available to the auditors.

The AC discussed the response from the department. The AC and CE have requested that:

- (a) Departments be notified that all supporting documentation, spreadsheets with calculations etc. used to develop Economic Appraisals and Cost Benefit Analyses should be retained by departments and made available for audit. This requirement includes projects where the Economic Appraisal is carried out by third parties.
- (b) The Central Procurement Unit to strengthen DCC's conditions of contracts so as to ensure that all required information is provided to DCC.

#### **Appendix B: Actions agreed at Audit Committee meeting on 10th March, 2022**

**Action 3: Housing Rents to be requested to attend the December AC meeting to give an update in relation to rent arrears and monthly targets.**

It has been necessary to move the Housing Rents update to the March 2023 meeting to facilitate the presentation of the Local Government Auditor's Report on the Annual Financial Statement.

**Action 4: Housing Rents to submit a comprehensive report on rent arrears and monthly targets, including an analysis of under occupancy of housing units, by year-end.**

It has been necessary to move the Housing Rents update to the March 2023 meeting to facilitate the presentation of the Local Government Auditor's Report on the Annual Financial Statement.

**Action 5: Parking Enforcement to submit a one-page update on status of the recommendations in relation to the Parking Meters audit to the AC December meeting.**

Included under item 5 on the agenda for 1<sup>st</sup> December Audit Committee meeting.

**Action 6: The Chief Fire Officer to be requested to attend the AC meeting in December to update the Members in relation to procurement.**

Included under item 3 on the agenda for 1<sup>st</sup> December Audit Committee meeting.

**Appendix C: Actions agreed at Audit Committee meeting held on 3rd June 2021.**

**Action 4: PB to arrange a meeting with AC and one of the following annually – Local Government Auditor, Chief Executive, Internal Audit staff, directly after AC meetings.**

Meeting with Local Government Auditor, Ita Howe, directly after Audit Committee meeting on 1<sup>st</sup> December 2022.

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**Action 1**

**PB to notify all departments that all supporting documentation, spreadsheets with calculations etc. used to develop Economic Appraisals and Cost Benefit Analyses should be obtained and retained by departments and made available for audit if required. This requirement includes projects where the Economic Appraisal is carried out by third parties.**

**Action 2**

**PB to request the Central Procurement Unit to strengthen DCC's conditions of contracts to ensure that all required information is provided to DCC.**

**2. Any Conflict of Interest of A.C. Members.**

No conflicts of interest were declared.

**3. DFB update in relation to Procurement Audit R12/21- Chief Fire Officer, Dennis Keeley and Una Joyce (SEO).**

The AC noted the report outlining the improvements in procurement compliance in DFB. DK advised that DFB continue to invest in developing the competency of staff in the area of procurement. DFB confirmed that their twenty six (26) suppliers are fully compliant.

AC noted the significant progress DFB have made to date in relation to governance and control improvements.

**4. Report on the Council's Policies and Procedures in relation to Protected Disclosures - Brendan Ralph and Eileen Quinlivan.**

BR gave a brief overview of the Council's Policies and Procedures in relation to the Protected Disclosures Act 2014, as amended. BR highlighted the main changes to the Act which come into effect on the 1<sup>st</sup> January 2023.

The AC noted the Audit Committee Protocol requirement in Section 14 of the DCC Protected Disclosure Procedure.

BR confirmed that there were three (3) disclosures in 2017, none (0) in 2018, five (5) in 2019, four (4) in 2020 and two (2) in 2021.

**5. Parking Enforcement; Status report on the implementation of recommendations from Parking Meters audit – R03/21.**

PB confirmed as per update report, of the eleven (11) recommendations in total, seven (7) recommendations have been implemented, two (2) have commenced and two (2) are no longer applicable. The AC acknowledged good progress has been made.

**6. Internal Audit Report  
Report No. R13/22 - Recommendation Implementation for Internal Audit Reports Quarter 3 2022 and Outstanding Legacy Items.**

PB advised as per R13/22, there were twenty-nine (29) recommendations not implemented in Q3 22. These are largely Public Spending Code recommendations that should be implemented soon. The outstanding legacy recommendations have gone from forty-seven (47) in Q2 22 down to forty (40) in Q3 22. Twenty-nine (29) of them are Housing recommendations. Coilín O'Reilly is due to attend AC meeting in March 2023 to discuss this. Housing have assigned a new Senior Executive Officer to deal with the implementation of the outstanding Housing recommendations.

**7. Preparation of the report of the Audit Committee to the City Council, following its consideration of the Audited AFS and Local Government Auditor's report in compliance with Section 60 of the Local Government Reform Act 2014.**

**Action 3**

**PB to prepare draft report on Audit Committee's consideration of the AFS and the Report of the Local Government Auditor for the Audit Committee and arrange for the report to go before City Council meeting in January 2023.**

**8. Preparation of the report of the Audit Committee on its consideration and findings for the year 2022 and a review of its performance (please see attached Regs.13 & 15)**

**Action 4**

**PB to prepare draft Annual Report of the AC for the Audit Committee and arrange for the report to go to the City Council at their meeting to be held in January 2023.**

**Action 5**

**PB to send a self-evaluation questionnaire, in relation to the requirement for the AC to review its performance and effectiveness to the Members for completion in December 2022. Findings will be included in the Annual Report.**

## **9. Audit Committee Documents:**

### **(a) Review of the Audit Committee Charter**

The AC agreed to the two proposed amendments to the Charter as recommended in the report of the Head of Internal Audit. It was also agreed that the MS Teams application would be used for hybrid and remote meetings by the committee.

### **(b) Draft Audit Committee Work Programme 2023**

The Draft Audit Committee Work Programme 2023 was agreed by the AC members.

### **(c) Internal Audit Unit – Draft Annual Audit Plan 2023**

The Draft Annual Audit Plan was presented to the Audit Committee and approved and the Committee was very positive of continuing with the outsourcing model currently in place to maximise the number of areas reviewed each year.

## **Action 6**

**PB to submit the amended AC Charter and Audit Committee Work Programme 2023 to the City Council at their meeting to be held in January 2023.**

## **10. Consideration of the Audited Annual Financial Statement for the year ended 31<sup>st</sup> December 2021, and the Local Government Auditor's Report on the AFS - Ita Howe LGA.**

The Chairperson welcomed the Principal Local Government Auditor, Ita Howe, to the meeting and invited her to present her report, which had been circulated to all members. The presentation referenced among other items, (covered) the financial impact of Covid 19, the operation of the Small Business Assistance Scheme for Covid, the operation of the Rates waiver scheme, DCC's Financial Standing, the collection of DCC's income across Rates, Housing Rents and Housing Loans. Monies outstanding in respect of vacant site levies was discussed as was DCC's Bad Debt Provision. The management of miscellaneous debtors was considered along with the descriptions used within Oracle Fixed Assets.

The following actions were requested by the Audit Committee:

## **Action 7**

**KQ to seek an update report from Planning for the AC on the progress being made in the development contribution reconciliation process.**

## **Action 8**

**KQ to provide update to the AC on the value of miscellaneous debtors, by debt and department.**

All other queries raised by the Members were satisfactorily dealt with by the Principal Local Government Auditor, the Chief Executive and the Deputy Chief Executive.

## **11. Training/familiarisation sessions required by AC Members.**

Dublin District Heating, Housing First and anti-social behaviour will be covered in 2023. If AC have any specific training requirements, they were requested to let LR or KQ know.



**12. Proposed dates for meetings of the Audit Committee for 2023:**

The following dates were provisionally agreed:

**16<sup>th</sup> March 2023, 15<sup>th</sup> June 2023, 21<sup>st</sup> September 2023, 7<sup>th</sup> December 2023.**

The meeting concluded at 10.20am

**Appendix A: Actions agreed at this meeting 1<sup>st</sup> December 2022**

**Action 1**

**PB to notify all departments that all supporting documentation, spreadsheets with calculations etc. used to develop Economic Appraisals and Cost Benefit Analyses should be obtained and retained by departments and made available for audit if required. This requirement includes projects where the Economic Appraisal is carried out by third parties.**

**Action 2**

**PB to request the Central Procurement to strengthen DCC's conditions of contracts to ensure that all required information is provided to DCC.**

**Action 3: PB to submit AC report on the AFS and the Report of the Local Government Auditor to the City Council meeting, to be held in January 2023.**

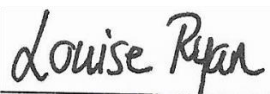
**Action 4: PB will submit the Annual Report of the AC to the City Council at their meeting in early 2023.**

**Action 5: PB to send a self-evaluation questionnaire, in relation to the requirement for the AC to review its performance and effectiveness to the Members for completion in December 2022.**

**Action 6: PB will submit the amended AC Charter and Audit Committee Work Programme 2023 to the City Council at their meeting in January 2023.**

**Action 7: KQ to seek an update report from Planning for the AC on the progress being made in the development contribution reconciliation process.**

**Action 8: KQ to provide update to the AC on the value of miscellaneous debtors, by debt and department.**

Signed: 

**Louise Ryan**  
Chairperson